

1. Purpose & Rationale

1.1. Introduction

All School Councils have the authority to develop and implement dress codes for their students with this authority arising from a Ministerial Order under the Education Training and Reform Act 2006. This order authorizes the school council to develop and implement a dress code that covers clothing and other items worn, carried or used, grooming and the physical appearance and general presentation of students.

Sandringham College School Council, in close consultation with the school community, has been responsible for developing and reviewing our dress code. Sandringham College School Council dress code ensures that the presentation of students reflects the values of the school community and provides a balance between the rights of the individual students and the best interests of the school community.

1.2. Rationale

Sandringham College School Council supports the wearing of uniform by our students in order to:

- Define an identity for the school within the community
- Develop students' sense of belonging to the school community
- Enhance the health and safety of students when involved in varied activities
- Promote a sense of inclusiveness, non-discrimination and equal opportunity
- Make school clothing more affordable for families

1.3. Purpose

The purpose of this policy is:

- To outline the legislative basis for our student dress code
- To ensure our student dress code meets health and safety requirements
- To ensure we develop and review our student dress code appropriately
- To ensure we implement and enforce our student dress code appropriately
- To ensure our student dress code treats students equally, protects students against discrimination, and upholds human rights requirements
- To ensure we manage student dress code exemptions appropriately

2. Policy Goals

The Student Dress Code Policy has been developed in collaboration with staff, students, parents and the School Council. Principals and all staff should actively support the wearing of school uniform by focusing on its benefits

Support and assistance are provided by Sandringham College where there are difficulties in complying with the dress code requirements due to financial reasons.

The College Principal may grant exemptions based on a health issue, cultural or religious belief of the student or the students family or any other reason the Principal deems valid. Exemptions are managed according to the principles of work health and safety, anti-discrimination and equal opportunity legislation. They may be formal or informal and cover short or long term periods.

Students who do not comply with the Student Dress Code Policy may be prevented from participating in any activity in which the student is representing the school. Parents are asked at the time of enrolment to take responsibility for ensuring their children wear uniform according to the requirements.

The College Principal will inform parents and students in writing about any changes to the Student Dress Code Policy and allow sufficient time for parents and students to comply with the changes.

3. Implementation

3.1. The Uniform

Uniform items are detailed in Attachment A. All students should wear the correct uniform and the uniform should be maintained in a clean and satisfactory condition, with no obvious holes or tears.

3.1.1. When to wear the uniform

Complete and correct Sandringham College uniform must be worn at all times during the school day. This includes:

- Travelling to and from school
- In class and on the school grounds
- On excursions, unless otherwise specified
- When representing the school at official functions
- All students are required to have their blazer in class during Period 1

3.1.2. Which uniform to wear

The academic uniform is the standard school uniform and is expected to be worn every day.

Summer Uniform is worn during Terms 1 and 4.

Winter uniform is worn during Terms 2 and 4.

There is a crossover period of 2 weeks at the start of Term 2 and Term 4. A mixture of summer and winter uniform items is not permitted.

Sports uniform may only be worn to and from school on inter-house or inter-school sports days or if the student has a Physical Education class during Periods 1,2 or Periods 5,6.

Sandringham College Senior Campus is a young adult learning environment. Year 12 students may dress casually within the guidelines set by the Sandringham College Dress Code and Uniform Policy. Their attire should reflect the values of the college, be modest, respectful and include an awareness of what is appropriate for the school as a workplace. Year 12 students acknowledge their responsibility to contribute to the positive appearance of the College.

3.1.3. Year 12 - Appropriate Dress

- Jeans, shorts and skirts to mid-thigh
- T-shirts, casual business shirts
- Sandals or shoes

3.1.4. Year 12 - Inappropriate Dress

- Ripped jeans or trousers, short shorts, skirts above mid-thigh
- Midriff tops, tank tops, clothing with offensive slogans or graphics
- Thongs and UGG boots
- Pyjamas, sleepwear and slippers
- Active wear, such as leggings and tight fitting lycra worn as the outer garment (only permitted during Dance/PE/Sport classes)
- See through clothing

Year 12 students acknowledge the College Principal's authority to make final decisions regarding the appropriateness of a student's clothing.

3.2. Availability & Assistance

Sandringham College School Uniform is supplied by Bob Stewart, Mentone. Address, contact information and trading hours are available on the school website.

To assist families, Sandringham College will maintain a clothing pool and second-hand uniform shop. Families will also be advised of the State Schools Relief Uniform Support available to students commencing in Year 7.

Assistance is available from the school by contacting the Wellbeing Officers, the Business Manager or the College Principal by phone, email or in writing. All information will be treated confidentially. Sandringham College has developed a wellbeing budget to support students and families as well as links with agencies and organisations that provide assistance and support for students.

3.3. Safety

Students will work in practical areas and laboratories with a variety of tools and equipment. Approved protective clothing, footwear and eyewear must be worn in all these areas. Jewellery or other items that could cause an injury are not to be worn.

3.4. Sun Smart Coverage

Students are encouraged to minimize harm associated with exposure to the sun by using a sunscreen, remaining in shaded areas during peak times of UV radiation and wearing the school hat during the summer months.

3.5. Hairstyles, jewellery, make-up, skin piercings and tattoos

The only jewellery permitted to be worn outside the uniform is a wristwatch. Necklaces or pendants must not be visible

- The only jewellery permitted to be worn outside the uniform is a wristwatch and no more than two pairs of small studs or sleepers, worn in the earlobes. For OHS reasons, earrings must be no longer than 3cm in length. Necklaces or pendants must not be visible
- Single nose piercing – small, clear stud is permitted for students in Year 10, 11 and 12
- NO other facial piercings. This includes lip, eyebrow, or chin piercings.
- No noticeable make-up is to be worn.
- Hairstyles should be neat and tidy. Only natural hair colours are permitted. No extreme hairstyles (e.g. mohawks, undercuts, shaved sides) are permitted.
- Facial hair should be kept neat and tidy.
- Hair ribbons and accessories should be navy, white or a neutral colour which matches the hair (e.g. a brown clasp).
- Only clear or natural skin coloured nail polish may be worn. Students who apply shellac or other long-lasting nail colour during the holidays should make arrangements for its removal before the school term starts.
- Heavy false eyelashes are not permitted

3.6. Free Dress Days

Students and families will be advised of any school approved Free Dress Days and Themed Dress Days in advance. On these occasions, the standards of the Year 12 Dress Code will apply to all students.

3.7. Sports & Camps

Students and families will be advised of the appropriate dress requirements for any sports activities and camps. On these occasions, when students are not in uniform, the standards of the Year 12 Dress Code will apply to all students.

3.8. Gender Neutral

Sandringham College uniform is gender neutral. There are two available options from which students are advised to select the option which best suits their individual needs. A mixture of options may not be worn.

3.10 Cultural Equity

Sandringham College is a culturally inclusive learning environment. The College is aware that some students and their families may wish to observe particular religious and cultural requirements while also complying with the school Dress Code Policy. These could include

- Head coverings
- Facial hair
- Clothing length

Parents or carers should discuss their cultural requirements with the College Principal so that their particular needs might be accommodated within the schools Dress Code Policy

3.11 Wet Weather Clothing

A plain wet weather jacket in dark/navy blue or black may be worn to and from school on wet weather days. No logos or branding are permitted.

4. Monitoring & Review

Students will be dealt with in line with the school discipline policy which includes a system of warnings and consequences for students out of uniform.

- Students wearing non-uniform items will be asked to remove said items as practicable. The school discipline policy will be followed, which includes a system of warnings and consequences for students out of uniform.
- If a student is unavoidably out of uniform, a note from the parent is required. In this instance, students should see their Form Teacher or Student Manager for a Uniform Pass on arrival at school. Students should make every effort to return to correct uniform as soon as possible. In the meantime, they should wear a replacement item consistent with the College colours and uniform style.
- Wherever possible, students out of uniform will be provided with a replacement uniform item that they will be expected to wear during the school day.
- Sandringham College reserves the right to contact parents to request immediate rectification of serious or continuous breaches of the College Uniform Policy

Where possible students will be provided with a replacement item that they will be expected to wear during the day.

First offense – Student Manager to phone home

Second offense – Student Manager to issue lunch time detention

Third offense – Student Manager to phone home/issue after school detention

Ongoing offense – Student Manager to continue to issue after school detention/Parent meeting to be arranged

5. Definitions

None required.

6. References

- School Policy and Advisory Guide (<http://www.education.vic.gov.au>)

7. Document Control

Policy Number	SC-SM-05	Last Approval Date	December 2023
Policy Owner	School Principal	Approved By	School Council
Policy Reviewer	Principal Team Student Managers Community Forums School Council	Next Review Date	September 2025
Review Frequency	Document Availability	Policy Delivery	
<input checked="" type="checkbox"/> 1 Year <input type="checkbox"/> 2 Years <input type="checkbox"/> 3 Years <input type="checkbox"/> As Required <input type="checkbox"/> n/a	<input checked="" type="checkbox"/> College Website <input type="checkbox"/> Student Compass <input checked="" type="checkbox"/> Parent Compass <input type="checkbox"/> Staff Compass <input type="checkbox"/> Staff Information Drive <input checked="" type="checkbox"/> Enrolment Pack	<input type="checkbox"/> Annual Staff Meeting <input type="checkbox"/> Annual Parent Meeting <input type="checkbox"/> Annual Student Meeting <input type="checkbox"/> Annual School Assembly <input checked="" type="checkbox"/> Staff Manual/Handbook <input checked="" type="checkbox"/> Compass/website <input type="checkbox"/> DL email	