

Dear parent/guardian,

Sandringham College is looking forward to another great year of teaching and learning and would like to advise you of Sandringham College's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school your support has allowed us to provide an outstanding teaching and learning program. We believe in academic excellence and developing young people of character, and our programs focus on providing opportunities for all students to be exceptional. Money contributed by parents provides the following to all students:

- Opportunities for students to participate in rich practical activities across all subjects whether they be in the Arts, Performing Arts, Technology, Physical Education or VCAL/Vocational Major.
- Provision of quality resources that support excellence in teaching and learning and ensure that students are learning within a 21st century framework
- Ability to target student learning to point of need whether this be through extension or additional classroom support
- A Life-skills program and additional wellbeing staff across our school to ensure that every child is supported with positive mental health, study, and social skills education

Finally, thank you for your ongoing generosity in supporting the College to maintain our aging and much-loved facilities. Projects completed in the last five years using parent contributions, and with no financial input from the Department of Education, have included:

- The 2018 Bluff Road Campus Library Upgrade (\$90,542.09)
- Purchasing of new furniture and shelving for both libraries (\$65,245.94)
- General garden and ground upgrades at both campuses (\$59,803.93)
- Purchasing of new furniture for classrooms, wellbeing spaces and offices at both campuses (\$118,442.93)
- Painting, carpeting and general small classroom upgrades at both campuses (\$505,633.25)

Our focus for the next 2 years is the upgrade of our School Theatre where internal temperatures reach over 40 degrees centigrade in summer and where we need to renew and upgrade facilities and equipment. The theatre is used for teaching, assemblies, student briefings, parent information evenings, incursions and performances and is accessed by all students across their time at the College. We hope you support this worthy project through a tax-deductible donation.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Amy Porter – College Principal



Andrew Barlow – School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum		
CORE - VCE	Amount	
Trial GAT (A-GAT) – supporting students to understand VCE GAT exam processes	\$20	
Student card	\$10	
Total	\$30	
ELECTIVES – Unit 1 & 2 VCE	Amount	Tick if applicable
ART/DESIGN/TECHNOLOGY – Unit 1 & 2 VCE		
Food Studies - Essential food items such as flour, vegetables, fruits, herbs, spices, sauces, meat, dairy and poultry for practical classes	\$150	
Media - Essential materials required for students to complete art works, shared class materials and printed worksheets/academic resources.	\$50	
(Art) Making and Exhibiting - Essential materials required for students to complete art works, shared class materials and printed worksheets/academic resources.	\$80	
Visual Communication and Design - Essential materials required for students to complete art works, shared class materials and printed worksheets/academic resources.	\$65	
HUMANITIES/COMMERCE– Unit 1 & 2 VCE		
Accounting - Essential class materials and printed worksheets/academic resources.	\$20	
Business Management - Essential class materials and printed worksheets/academic resources.	\$20	
History - Essential class materials and printed worksheets/academic resources.	\$20	
Legal Studies - Essential class materials, and printed worksheets/academic resources.	\$20	
Sociology - Essential class materials and printed worksheets/academic resources.	\$20	
ENGLISH – Unit 1 & 2 VCE		
English - Essential class materials and printed worksheets/academic resources.	\$25	
English Language - Essential class materials and printed worksheets/academic resources.	\$25	
English Literature - Essential class materials and printed worksheets/academic resources.	\$25	
HEALTH AND PHYSICAL EDUCATION – Unit 1 & 2 VCE		
Health and Human Development - Essential class materials, cue cards, study card boxes and printed worksheets/academic resources	\$15	
Physical Education - Essential class materials for physical activities, class bound notes and printed worksheets/academic resources	\$30	
Outdoor Education and environments – Essential class materials and printed worksheets/academic resources and provision of specialist equipment for student use <i>There is a 1-day compulsory excursion and a 3-day non-compulsory camp that will be charged via COMPASS Events at a cost of \$945.00</i>	\$25	
LANGUAGES – Unit 1 & 2 VCE		
French - shared class materials, bound class notes and printed worksheets/academic resources	\$15	

MATHEMATICS – Unit 1 & 2 VCE		
General Maths - Essential class materials and printed worksheets/academic resources.	\$25	
Math Methods - Essential class materials and printed worksheets/academic resources.	\$25	
SCIENCES – Unit 1 & 2 VCE		
Biology – Essential chemicals, organic materials, minerals, model making materials, shared class materials, bound class notes and printed worksheets/academic resources	\$40	
Chemistry - Essential chemicals, organic materials, minerals, model making materials, shared class materials and printed worksheets/academic resources	\$40	
Physics - Essential model making materials, shared class resources and materials, and printed worksheets/academic resources	\$30	
Psychology – Essential chemicals, organic materials, model making materials, shared class materials, study design dot point booklet and printed worksheets/academic resources	\$40	
PERFORMING ARTS – Unit 1 & 2 VCE		
Theatre Studies		
<ul style="list-style-type: none"> • Scripts for Unit 1 & 2 • Costumes / Props / Make up and materials for mood board activity • Essential classroom resources and photocopied worksheets/academic resources 	\$70	
Total		\$
VCE VOCATIONAL MAJOR (VM) or VICTORIAN PATHWAYS CERTIFICATE (VPC)		Amount
Literacy - Essential classroom resources and photocopied worksheets/academic resources as required		\$20
Numeracy		\$53
<ul style="list-style-type: none"> • Cooking materials for activity • Construction materials for activity • Dissection materials • Shared classroom resources and photocopied worksheets/academic resources as required 		
Work Related Skills - Essential classroom resources and photocopied worksheets/academic resources as required		\$50
Personal Development - Essential classroom resources and photocopied worksheets/academic resources as required		\$50
Practical Sessions – Essential materials for practical classes including automotive, art, science, gardening and landscaping		\$150
External training - provision of sessions by external providers		\$200
Trial GAT (A-GAT) – supporting students to understand VCE and Voc. Major GAT exam processes		\$20
Student card		\$10
Total Amount		\$553
VCE UNIT 3 & 4 Studies – please refer to Year 12 2023 Parent Payment documentation for detailed description of resources provided	Amount	Tick if applicable
ART/DESIGN/TECHNOLOGY		
Unit 3 & 4 Food Studies	\$150	
Unit 3 & 4 Media	\$70	
Unit 3 & 4 (Art) Making and Exhibiting	\$110	

Unit 3 & 4 Visual Communication and Design	\$100	
Unit 3 & 4 (Computing) Software Development	\$20	
HUMANITIES/COMMERCE		
Unit 3 & 4 Business Management	\$20	
Unit 3 & 4 History	\$20	
Unit 3 & 4 Legal Studies	\$20	
Unit 3 & 4 Philosophy	\$20	
Unit 3 & 4 Sociology	\$20	
HEALTH AND PHYSICAL EDUCATION		
Unit 3 & 4 Health and Human Development	\$70	
Unit 3 & 4 Physical Education	\$30	
Unit 3 & 4 Outdoor Education and Environments <i>Please note that there is a compulsory 3-day camp run as a part of the curriculum of this program and two x 1-day excursions. These will be charged via COMPASS events (TOTAL COST= \$890 per student for camps and excursions)</i>	\$25	
SCIENCES		
Unit 3 & 4 Biology	\$45	
Unit 3 & 4 Psychology	\$45	
PERFORMING ARTS		
Unit 3 & 4 Theatre Studies	\$130	
Unit 3 & 4 Music Performance	\$55	
Total		\$

Other Contributions - for non-curriculum items and activities	Amount
Student/Parent Communication tools <ul style="list-style-type: none"> COMPASS modules - parent teacher interviews, chronicle Parent newsletter 	\$30
Enhanced Wellbeing support, Life-Skills and Study Skills program <ul style="list-style-type: none"> Life-skills program including study skills presentations and wellbeing presentations by internal and external presenters Employment of 4 full-time qualified wellbeing staff Employment of an attendance officer 	\$150
First aid equipment and items for students	\$20
School grounds maintenance and improvements including employment of staff Maintenance of the College grounds and facilities and effective operation of the College (not funded by DET) including School Gardener and School Handyman.	\$100
Family Assistance Fund A contribution to support families in our community in financial need.	\$30
Total Amount	\$330

Tax deductible contributions	Amount
Building (Theatre) Fund - A tax-deductible contribution to support the renovation of our Theatre including the installation of air conditioning in the theatre and new High-Performance Centre (Dance/Music/PE), upgrade of change rooms and renewal of theatre equipment.	\$100
Library Fund A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$50
Total Amount	\$

Educational items for students to own

Attached is a list of items that the school recommends you purchase from **Campion** for your child to individually own and use.

Extra-Curricular Items, Activities and Academies

Sandringham College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the basic Curriculum. These are provided on a user-pays basis. Academy programs are select entry only.

If you would like to purchase an item or activity for your child, please follow the program enrolment process and make payment via Compass Event by the due date as indicated.

Extra-Curricular Items and Activities	Amount	Purchase
Optional Instrumental Music Lessons:		
1 st Instrument	\$775	
2 nd Instrument	\$425	
Ensemble only	\$150	
Instrument hire	\$200	
Total Extra-curricular Items and Activities		\$

Total Amount - VCE

Category	
Curriculum Contributions – Core VCE	\$20
Curriculum Contributions – VCE Elective – Unit 1 & 2	\$
Curriculum Contributions – VCE Elective – Unit 3 & 4	\$
Other Contributions	\$ 330
Tax Deductible Contributions	\$
Extra-Curricular Items and Activities	\$
Total Amount	\$

Total Amount – Vocational Major

Category	
Curriculum Contributions – Vocational Major	\$553
Other Contributions	\$ 330
Tax Deductible Contributions	\$
Extra-Curricular Items and Activities	\$
Total Amount	\$

Financial Support for Families

Sandringham College understands that some families may experience financial difficulty and offers a range of support options, including:

- Access to **State Schools’ Relief Committee** support for clothing/uniforms (via the College wellbeing team)
- The **Camps, Sports and Excursions** which provides payments for eligible students to attend camps, sports and excursions
- **Family Assistance Fund** - support families in our community in financial need with the purchase of resources
- **PTF Second-hand Uniform Shop** – contact General Office on 8599 0500

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the school and speak to our Wellbeing Team or Business Manager; alternatively, you may like to speak to your child’s Year Level Leader.

Ph: 8599 0500 / **Email:** sandringham.co@education.vic.gov.au

Payment methods

We would appreciate payment by 15th February 2023. Payment by this date allows the College to effectively plan for classes and to adjust curriculum as required to ensure that the program is financially viable.

- Full payment to be made via Compass (recommended)
- Full payment to be made via BPay or cheque/cash/EFTPOS/credit card at offices
- Payment Plan – following parents’ feedback we have set up 2 payments for 2022:
 - 1) 5 equal monthly instalments: starts on 12th Dec 2022 then continues in 2023 on 10/3, 10/4, 10/5 and 10/6 (NOT January and February)
 - 2) 10 equal fortnightly instalments: starts on 12th Dec 2022 then continue in 2023 on 10/2, 25/2, 10/3, 25/3, 10/4, 25/4, 10/5, 25/5 and 10/6 (NOT January)

Note: these plans are set up using the Compass online system - parents to choose via Compass from November 2022

Refunds

Parent requests for refunds are subject to the discretion of the school and made in accordance with the Sandringham College Refund Policy. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.