

Dear parent/guardian,

Sandringham College is looking forward to another great year of teaching and learning and would like to advise you of Sandringham College's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school your support has allowed us to provide an outstanding teaching and learning program. We believe in academic excellence and developing young people of character, and our programs focus on providing opportunities for all students to be exceptional. Money contributed by parents provides the following to all students:

- Opportunities for students to participate in rich practical activities across all subjects whether they be in the Arts, Performing Arts, Technology, Physical Education or VCAL
- Provision of quality ICT resources that support excellence in teaching and learning and ensure that students are learning within a 21st century framework
- Ability to target student learning to point of need whether this be through extension or additional classroom support
- A Life-skills program and additional wellbeing staff across our school to ensure that every child is supported with positive mental health, study, and social skills education

Finally, thank you for your ongoing generosity in supporting the College to maintain our aging and much-loved facilities. Projects completed in the last five years using parent contributions, and with no financial input from the Department of Education, have included:

- The 2018 Bluff Road Campus Library Upgrade (\$90,542.09)
- Purchasing of new furniture and shelving for both libraries (\$59,880.94)
- General garden and ground upgrades at both campuses (\$59,496.17)
- Purchasing of new furniture for classrooms, wellbeing spaces and offices at both campuses (\$98,946.96)
- Painting, carpeting and general small classroom upgrades at both campuses (\$453,939.68)

Our focus for the next 3 years is the upgrade of our School Theatre where internal temperatures reach up to 40 degrees centigrade in summer and where we need to renew and upgrade facilities and equipment. The theatre is used for teaching, assemblies, student briefings, parent information evenings, incursions and performances and is accessed by all students across their time at the College. We hope you support this worthy project through a tax-deductible donation.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Amy Porter – College Principal



Andrew Barlow – School Council President

| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum | | |
|--|---------------|-----------------------------|
| CORE | Amount | |
| English - shared class materials and printed worksheets/academic resources | \$15 | |
| Maths - <i>Maths Squad</i> Retrieval Skills Program and printed worksheets/academic resources | \$15 | |
| Science - Chemicals, organic materials, minerals, model making materials, shared class materials and printed worksheets/academic resources | \$25 | |
| Humanities - shared class materials and printed worksheets/academic resources | \$10 | |
| Health and PE - shared class materials and subject specific equipment | \$30 | |
| Djeembana - incursions, excursions, and guest speakers, shared class materials and printed worksheets/academic resources | \$200 | |
| Student online assessment tools to support teacher ability to differentiate work to enhance student learning and curriculum related assessment tools provided through Compass | \$10 | |
| Student card | \$10 | |
| TOTAL | \$315 | |
| ELECTIVES (Semester based) | Amount | Select if Applicable |
| Art - print making paper, lino cutting materials, mount board | \$24 | |
| Drama - photocopied scripts, costumes, DV Theatre Festival booklet | \$17 | |
| Digital Technologies - Game Maker Studio (specialised ICT software) | \$25 | |
| English Literature (Extension) - shared class materials and printed worksheets/academic resources | \$15 | |
| Food Studies - food items for practical classes | \$70 | |
| Forensic Science - Chemicals, organic materials, minerals, model making materials, shared class materials and printed worksheets | \$15 | |
| Languages (Chinese or French) - shared class materials and printed worksheets/academic resources (Year based) | \$10 | |
| Media - SD card provision, shared class materials and printed worksheets/academic resources | \$17 | |
| Music - shared class materials and printed worksheets/academic resources | \$10 | |
| Outdoor Education and environments - 3 days of curriculum-based camps and/or day excursions and provision of specialist equipment for student use | \$500 | |
| Photography – SD card and photo printing paper, shared class materials and printed worksheets/academic resources | \$22 | |
| Product Design (Wood) - wood, glue, nails etc. and shared class materials | \$50 | |
| Theatre Studies - Script and Suitcase Series resource materials | \$22 | |
| Visual Communication and Design - specialist markers, pens and papers | \$12 | |
| Total Amount | \$ | |

| Other Contributions - for non-curriculum items and activities | Amount |
|--|--------------|
| Year 9 whole school events <ul style="list-style-type: none"> Athletics carnival – venue entry and transport (\$15) Swimming carnival – venue entry and transport to Oakleigh Pool (\$15) | \$30 |
| Student/Parent Communication tools <ul style="list-style-type: none"> COMPASS modules - parent teacher interviews, chronicle Parent newsletter | \$30 |
| Enhanced wellbeing support, Life-Skills and Study Skills program <ul style="list-style-type: none"> Life-skills program including study skills presentations and wellbeing presentations by internal and external presenters Employment of 3 full-time qualified wellbeing staff Employment of an attendance officer | \$100 |
| First aid equipment and items for students | \$20 |
| School grounds maintenance and improvements including employment of staff to ensure the maintenance of the College grounds and facilities and effective operation of the College (not funded by DET) including School Gardener & School Handyman. | \$100 |
| Family Assistance Fund A contribution to support families in our community in financial need. | \$30 |
| Total Amount | \$310 |
| Tax deductible contributions | Amount |
| Building Fund - A tax-deductible contribution to support the renovation of our Theatre including the installation of air conditioning in the theatre and new High-Performance Centre (Dance/Music/PE), upgrade of change rooms and renewal of theatre equipment. | \$100 |
| Library Fund - A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. | \$50 |
| Total Amount | \$ |

Educational items for students to own

Attached is a list of items that the school recommends you purchase from **Campion** for your child to individually own and use.

Extra-Curricular Items, Activities and Academies

Sandringham College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the basic Curriculum. These are provided on a user-pays basis. Academy programs are select entry only.

If you would like to purchase an item or activity for your child, please follow the program enrolment process and make payment via Compass Event by the due date as indicated.

| Extra-Curricular Items and Activities | Amount | Purchase |
|---------------------------------------|--------|----------|
| Optional Year 9 school camp | \$400 | |
| Optional Instrumental Music Lessons: | | |
| 1 st Instrument | \$750 | |
| 2 nd Instrument | \$400 | |
| Ensemble only | \$150 | |
| Instrument hire | \$200 | |

| | | |
|--|-----------------|-----------|
| Optional SEAL Academy (select entry) | \$80 | |
| Optional Dance Academy (select entry) | \$2,250 | |
| Optional Sports Academy (select entry) | \$100 | |
| Optional Arts Academy (select entry) | \$200 | |
| Optional Basketball Academy: Annual admin fee \$150 + Training per term \$330 One-off equipment fee \$95 (First time participant ONLY) | \$1,470 \$95 | |
| Total Extra-curricular Items and Activities | | \$ |

Total Amount

| Category | | |
|---------------------------------------|--|-----------|
| Curriculum Contributions - Core | | \$175 |
| Curriculum Contributions - Elective | | \$ |
| Other Contributions | | \$310 |
| Tax Deductible Contributions | | \$ |
| Extra-Curricular Items and Activities | | \$ |
| Total Amount | | \$ |

Financial Support for Families

Sandringham College understands that some families may experience financial difficulty and offers a range of support options, including:

- Access to **State Schools' Relief Committee** support for clothing/uniforms (via the College wellbeing team)
- The **Camps, Sports and Excursions** which provides payments for eligible students to attend camps, sports and excursions
- **Family Assistance Fund** - support families in our community in financial need with the purchase of resources
- **PTF Second-hand Uniform Shop** – contact General Office on 8599 0500

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the school, and speak to our Wellbeing Team or Business Manager; alternatively, you may like to speak to your child's Year Level Leader.

Ph: 8599 0500 / **Email:** sandringham.co@education.vic.gov.au

Payment methods

We would appreciate payment by 15th February 2022. Payment by this date allows the College to effectively plan for classes and to adjust curriculum as required to ensure that the program is financially viable.

- Full payment to be made via Compass (recommended)
- Full payment to be made via BPay or cheque/cash/EFTPOS/credit card at offices
- Payment Plan - 6 equal instalments on 10th of Dec 2021 and 10th of Feb 2022, 10th of Mar 2022, 10th of Apr 2022, 10th of May 2022 and 10th of Jun 2022 (NOT January)

Note: this plan is set up using the Compass online system - parents to choose via Compass from November 2021

Refunds

Parent requests for refunds are subject to the discretion of the school and made in accordance with the Sandringham College Refund Policy. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.