

1. Purpose & Rationale

1.1. Introduction

All School Councils have the authority to develop and implement dress codes for their students with this authority arising from a Ministerial Order under the Education Training and Reform Act 2006. This order authorizes the school council to develop and implement a dress code that covers clothing and other items worn, carried or used, grooming and the physical appearance and general presentation of students.

Sandringham College School Council, in close consultation with the school community, has been responsible for developing and reviewing our dress code. Sandringham College School Council dress code ensures that the presentation of students reflects the values of the school community and provides a balance between the rights of the individual students and the best interests of the school community.

1.2. Rationale

Sandringham College School Council supports the wearing of uniform by our students in order to:

- Define an identity for the school within the community
- Develop students' sense of belonging to the school community
- Enhance the health and safety of students when involved in varied activities
- Promote a sense of inclusiveness, non-discrimination and equal opportunity
- Make school clothing more affordable for families

1.3. Purpose

The purpose of this policy is:

- To outline the legislative basis for our student dress code
- To ensure our student dress code meets health and safety requirements
- To ensure we develop and review our student dress code appropriately
- To ensure we implement and enforce our student dress code appropriately
- To ensure our student dress code treats students equally, protects students against discrimination, and upholds human rights requirements
- To ensure we manage student dress code exemptions appropriately

2. Policy Goals

The Student Dress Code Policy has been developed in collaboration with staff, students, parents and the School Council. Principals and all staff should actively support the wearing of school uniform by focusing on its benefits

Support and assistance are provided by Sandringham College where there are difficulties in complying with the dress code requirements due to financial reasons.

The College Principal may grant exemptions based on a health issue, cultural or religious belief of the student or the students family or any other reason the Principal deems valid. Exemptions are managed according to the principles of work health and safety, anti-discrimination and equal opportunity legislation. They may be formal or informal and cover short or long term periods.

Students who do not comply with the Student Dress Code Policy may be prevented from participating in any activity in which the student is representing the school. Parents are asked at the time of enrolment to take responsibility for ensuring their children wear uniform according to the requirements.

The College Principal will inform parents and students in writing about any changes to the Student Dress Code Policy and allow sufficient time for parents and students to comply with the changes.

3. Implementation

3.1. The Uniform

Uniform items are detailed in Attachment A. All students should wear the correct uniform and the uniform should be maintained in a clean and satisfactory condition, with no obvious holes or tears.

3.1.1. When to wear the uniform

Complete and correct Sandringham College uniform must be worn at all times during the school day. This includes:

- Travelling to and from school
- In class and on the school grounds
- On excursions, unless otherwise specified
- When representing the school at official functions

3.1.2. Which uniform to wear

Summer Uniform is worn during Terms 1 and 4. Winter uniform is worn during Terms 2 and 4. There is a crossover period of 2 weeks at the start of Term 2 and Term 4. A mixture of summer and winter uniform items is not permitted.

Sports uniform may only be worn to and from school on inter-house or inter-school sports days,

Sandringham College Senior Campus is a young adult learning environment. Year 12 students may dress casually within the guidelines set by the Sandringham College Dress Code and Uniform Policy. Their attire should reflect the values of the college, be modest, respectful and include an awareness of what is appropriate for the school as a workplace. Year 12 students acknowledge their responsibility to contribute to the positive appearance of the College.

3.1.3. Appropriate Dress

- Jeans, shorts and skirts to mid-thigh
- T-shirts, casual business shirts
- Sandals or shoes

3.1.4. Inappropriate Dress

- Ripped jeans or trousers, short shorts, skirts above mid-thigh
- Midriff tops, tank tops, clothing with offensive slogans or graphics
- Thongs and UGG boots

Year 12 students acknowledge the College Principal's authority to make final decisions regarding the appropriateness of a students' clothing.

3.2. Availability & Assistance

Sandringham College School Uniform is supplied by Bob Stewart, Mentone. Address, contact information and trading hours are available on the school website.

To assist families, Sandringham College will maintain a clothing pool and second-hand uniform shop. Families will also be advised of the State Schools Relief Uniform Support available to students commencing in Year 7.

Assistance is available from the school by contacting the Wellbeing Officers, the Business Manager or the College Principal by phone, email or in writing. All information will be treated confidentially. Sandringham College has developed a wellbeing budget to support students and families as well as links with agencies and organisations that provide assistance and support for students.

3.3. Safety

Students will work in practical areas and laboratories with a variety of tools and equipment. Approved protective clothing, footwear and eyewear must be worn in all these areas. Jewellery or other items that could cause an injury are not to be worn.

3.4. Sun Smart Coverage

Students are encouraged to minimize harm associated with exposure to the sun by using a sunscreen, remaining in shaded areas during peak times of UV radiation and wearing the school hat during the summer months.

3.5. Hairstyles, jewellery, make-up, skin piercings and tattoos

The only jewellery permitted to be worn outside the uniform is a wristwatch and no more than 2 pairs of small studs or sleepers worn in the earlobes. Necklaces or pendants must not be visible

- No extreme piercings and only clear studs may be worn in facial piercings
- Hair should be its natural colour and hairstyles should be neat and tidy. No extreme hairstyles (eg mohawks, undercuts, shaved sides) are permitted
- Facial hair should be kept neat and tidy
- Natural make-up can be worn and only clear nail polish is permitted.
- Tattoos should not be visible. Students may be asked to cover tattoos.

3.6. Free Dress Days

Students and families will be advised of any school approved Free Dress Days and Themed Dress Days in advance. On these occasions, the standards of the Year 12 Dress Code will apply to all students.

3.7. Sports & Camps

Students and families will be advised of the appropriate dress requirements for any sports activities and camps. On these occasions, when students are not in uniform, the standards of the Year 12 Dress Code will apply to all students.

3.8. Gender Equity

Dress codes with gender specific requirements are not necessarily discriminatory. Sandringham College Dress Code Policy has as far as practicable dress code requirements that are similar for both sexes. Parents or carers should discuss their specific requirements

with the College Principal so that their particular needs may be accommodated within the schools Dress Code Policy

3.10 Cultural Equity

Sandringham College is a culturally inclusive learning environment. The College is aware that some students and their families may wish to observe particular religious and cultural requirements while also complying with the school Dress Code Policy. These could include

- Head coverings
- Facial hair
- Clothing length

Parents or carers should discuss their cultural requirements with the College Principal so that their particular needs might be accommodated within the schools Dress Code Policy

3.11 Wet Weather Clothing

A plain wet weather jacket in dark/navy blue or black may be worn to and from school on wet weather days. No logos or branding are permitted.

4. Monitoring & Review

Students will be dealt with in line with the school discipline policy which includes a system of warnings and consequences for students out of uniform.

Where possible students will be provided with a replacement item that they will be expected to wear during the day.

First offense – Student Manager to phone home

Second offense – Student Manager to issue lunch time detention

Third offense – Student Manager to phone home/issue after school detention

Ongoing offense – Student Manager to continue to issue after school detention/Parent meeting to be arranged

5. Definitions

None required.

6. References

- School Policy and Advisory Guide (<http://www.education.vic.gov.au>)

7. Document Control

Policy Number	MN-110-01	Last Approval Date	CCM346 19/09/2017
Policy Owner	School Principal	Approved By	School Council
Policy Reviewer	Principals Student Managers	Next Review Date	September 2020
Review Frequency	Document Availability	Policy Delivery	

Student Dress Code Policy



<input type="checkbox"/> 1 Year <input type="checkbox"/> 2 Years <input checked="" type="checkbox"/> 3 Years <input type="checkbox"/> As Required <input type="checkbox"/> n/a	<input checked="" type="checkbox"/> College Website <input type="checkbox"/> Student Compass <input checked="" type="checkbox"/> Parent Compass <input type="checkbox"/> Staff Compass <input type="checkbox"/> Staff Information Drive <input checked="" type="checkbox"/> Enrolment Pack	<input type="checkbox"/> Annual Staff Meeting <input type="checkbox"/> Annual Parent Meeting <input checked="" type="checkbox"/> Annual Student Meeting <input type="checkbox"/> Annual School Assembly <input type="checkbox"/> Per Semester Staff Meeting <input type="checkbox"/> Per Semester Parent Meeting <input type="checkbox"/> Per Semester Student Meeting <input type="checkbox"/> Per Semester School Assembly <input type="checkbox"/> Post-incident Staff Meeting <input type="checkbox"/> Post-incident Parent Meeting <input type="checkbox"/> Post-incident Student Meeting <input type="checkbox"/> Post-incident School Assembly
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Sandringham College Uniform Quick Reference

All items compulsory unless otherwise noted			Girls	Boys
All Year			Black business-style, lace-up shoes College navy blazer * (Years 7-10 in 2019; Years 7-11 in 2020)	Black business-style, lace-up shoes College navy blazer *(Years 7-10 in 2019; Years 7-11 in 2020)
Years 7-11	Summer	Terms 1 & 4	College dress** Navy crew socks***or navy opaque tights Navy Blue shorts** College short-sleeved striped shirt	College short-sleeved striped shirt College grey shorts** or pants Dark grey crew socks***
	Winter	Terms 2 & 3	College white long-sleeved shirt College navy striped necktie College navy striped skirt College navy V-neck jumper Navy crew socks*** or navy opaque tights	College white long-sleeved shirt College navy striped necktie College grey shorts** or pants College navy V-neck jumper Dark grey crew socks***
	PE/Sport	All Year	College navy sports polo shirt College navy sports shorts College navy cap or sun-smart hat Lace-up structured runners White sports socks**	
			<i>Optional:</i> College navy track pants College navy soft-shell jacket	
	Outerwear	All Year	<i>Optional:</i> College navy cap or sun-smart hat Navy Scarf Wet weather only - A plain navy or black wet weather jacket may be worn to and from school, if required – no brand marks or logos	
* The College Blazer is the only item that may be worn to and from school. In Terms 2&3 it must be worn to class in Terms 1 & 4 it may be placed in lockers. Students are not required to wear the blazer on days with a weather forecast of 30°C or above **Dresses, skirts and shorts are to be worn no more than 5cm above the knee. *** Socks must be worn over the ankle and have no brand marks/logos.				

Year 11 VCAL	VCAL is designed to increase pathways for young people and much of the teaching and learning is based around projects and is often described as 'hands on'. Year 11 VCAL students can therefore choose to wear either the regular summer or winter uniform, in the appropriate terms, or may choose to wear the full sports uniform. A combination of uniform styles cannot be worn at the same time.		
Year 12	Dress Code	All Year	<p>Students enrolled full-time in Year 12 are expected to dress appropriately within the guidelines set by the Sandringham College Dress Code and Uniform Policy. The attire should reflect the values of the college, be modest, respectful and include an awareness of what is appropriate for the school as a workplace.</p> <p>See Dress Code Policy for further details.</p>
Special Occasion		Specific Period	<p>Special Occasion school wear – for certain school events commemorative items of clothing are designed e.g. School Production T-shirt/Music Tour. These specific clothing items may be worn at school for a period of two weeks only. Students will be advised of the time period during which these items may be worn at school.</p>

Second Hand Uniform Shop

Sandringham College PTF runs a second hand uniform shop. The second hand uniform shop is open every Thursday morning 8.15am to 9.15am at the Bluff Road Campus. If you would like to donate your uniforms, collection bins are located at Bluff Road Reception and Holloway Road Student Managers office. All funds raised go towards the many PTF projects directly supporting our students and school community.